



Public Health
Prevent. Promote. Protect.

Frederick County Health Department

Barbara A. Brookmyer, M.D., M.P.H. ▪ Health Officer

2018 Mail in Open Burn Permit Application

Mail in permits can only be issued to property owners that had a burn permit in 2017

Please Print Legibly

Applicant's name: _____ Relationship to property owner: _____

Property owner's name: _____

Property owner mailing address: _____

Phone number: (____) _____ - _____

Email address: _____

Address of burn location: _____

Material to be burned: _____

Duration of permit: From _____ To December 31, 2018

Upon receiving a burn permit number, the above named applicant is hereby granted permission by Frederick County Health Department to burn materials at the specified time and place. It is understood by the applicant that he/she must follow all regulations for Open Burning. It is further understood by the applicant that he/she should also secure permits from any other agency that would have jurisdiction in this matter.

Applicant's Signature

Date

I acknowledge receiving and agreeing to the Open Burning Rules and Recommendations on the back by initialing next to each one.

Please choose how permit should be returned:

- Mail
- Email
- Pickup at FCHD

For FCHD Use Only, revised 8/24/17

Approved

Not Approved

Health Department Representative: _____ Date Issued: _____ Permit Number: _____



Barry Glotfelty ▪ Director

Environmental Health Services ▪ 350 Montevue Lane ▪ Frederick, MD 21702

Phone: 301-600-1715 ▪ Fax: 301-600-3180 ▪ MD TTY: 1-800-735-2258



2018 Open Burning Rules and Recommendations

Please initial next to each rule

- _____ 1. If applicant is not current property owner, a "Property Owner Permission Letter" must be submitted with application.
- _____ 2. **Call Frederick Communications Center (formerly Central Alarm) before lighting the burn pile and once the fire is out at (301) 600-1603.**
- _____ 3. Only brush, yard debris and limbs 6 inches in diameter or less may be burned. **Do not burn** logs, stumps, cardboard, paper, pallets, pressure treated boards, construction debris or household trash.
- _____ 4. The material to be burned must have originated on the premise.
 - Landscaping companies cannot haul material from different properties to a separate location to be burned.
- _____ 5. No burning is permitted **within 200 feet of neighboring habitable dwellings** or businesses. In addition, there is to be no less than a 50 foot separation distance from the burn pile to any structure.
 - Neighboring habitable dwellings include residences that are located on the same parcel or neighboring parcels to where the burning is taking place.
- _____ 6. Steps should be taken to burn material as safely and quickly as possible to minimize smoke production. Fire should not smolder over a long period of time (use a blower on large piles when necessary).
- _____ 7. **If a nuisance to a neighbor or a fire hazard is created, a public officer has the right to access your property to inspect the burn pile. If a problem is observed the fire may be extinguished and the permit voided.**
- _____ 8. Use paper, kindling, or kerosene to start fires. Do not use gasoline, tires or heavy oil. It is a violation of State laws to burn tires, heavy oil, roofing, or any material that creates black smoke.
- _____ 9. Fires must be attended at all times with sufficient control equipment, especially when a fire hazard exists.
- _____ 10. Maryland Department of Natural Resources has requirements for burning in a woodland or within 200 feet of a woodland. For more information, call (301) 473-8417.
 - **Woodland** is defined as any public or private area in any stage of growth of woody vegetation or for activities adjacent to or within an area where flammable materials could ignite and carry fire to a woodland.
 - A natural or constructed fire break that is at least 10 feet wide and free of flammable materials must surround the burn pile.
 - All burning must be done between the hours of 4 p.m. and 12 midnight.
- _____ 11. **No burning is allowed during the months of JUNE, JULY and AUGUST**, per Air Quality Regulation 26.11.07.03.C.1. **DURING THIS BURN BAN NO PERMITS WILL BE ISSUED.**
- _____ 12. Permits expire December 31 of each calendar year. Burn permit applications for the following year may be obtained at <http://health.frederickcountymd.gov/344/Open-Burn-Permit>

For questions regarding burn permits please call at 301-600-1717.

Instructions for Mailing in 2018 Burn Permit Applications

1. Complete both sides of the 2018 Open Burning Permit Application. Both sides must be completed in order to process the application. If you are renewing for more than one property, you must fill out separate applications for each property.
2. If you are not the current property owner or immediate family, please print out and fill in a "Property Owner Permission Letter" which must be sent in with your application.
3. **Fees are \$15 per application. Please call the Health Department to confirm current payment options for 2018 permits.**
4. **After December 1, 2017, applications for 2018 burn permits may be mailed to:**
Frederick County Health Department
Attn: Community Services/Burn Permits
350 Montevue Lane
Frederick, MD 21702

*Please **do not send** in an application and check unless you held a 2017 burn permit for this property as we cannot ensure that applications will be approved until they have been reviewed. The process for refunding checks can be lengthy.*

5. Once your application and check have been received, a new burn permit number will be assigned and your permit will be mailed or scanned and emailed to you.

If you have any questions, please call the Community Services Office at 301-600-1717.