



Public Health
Prevent. Promote. Protect.

Frederick County Health Department

FREDERICK COUNTY HEALTH DEPARTMENT
Environmental Health Services

350 Montevue Lane Frederick MD 21702

301-600-1726 (information)/301-600-3180 (fax machine)

Email to InformationResearchRequests@FrederickCountyMD.gov

INFORMATION RESEARCH REQUEST FORM

Date _____

This document serves as a formal request for information on the property located at

Street Address _____

Subdivision Name _____

Lot # _____

Section _____

Block _____

Tax Map _____

Parcel _____

Year Built _____

Well Identification Tag Number _____ (tag should be attached to well casing)
(if requesting well information)

*****ALL INFORMATION BELOW MUST BE PROVIDED OR REQUEST WILL NOT BE PROCESSED*****
Name of property owner at the time of well and/or septic installation, or at the time of repair or replacement.
It is the requesters responsibility to provide the necessary information for our staff to complete the research request. A deed search may be required prior to form submission in order to locate information requested.

Real Property Search <http://sdat.dat.maryland.gov/RealProperty/Pages/default.aspx>

Maryland Deed Search <https://mdlandrec.net/main/index.cfm>

Current Owner's Full Name _____

AND

Previous Owner's Full Name Back to 1950 or year installation occurred

*****This information must be provided or request will NOT be processed*****

Provide me with the following information

EXISTING PROPERTY WITH DWELLING

well completion report
 existing septic location
 bedrooms permitted with current septic system
 other (be specific) _____

NEW PROPERTY WITH NO DWELLING

well completion report (for developed property)
 proposed septic location (new lots)
 total bedrooms allowed (perk results)

Requested by

Name _____

Address _____

Phone (home) _____

(work) _____

(fax) _____

Information to be

picked up in office

faxed

mailed

emailed to

NOTE: Requested information for well and septic will be returned to you within a **minimum** of ten (10) working days of receipt. Percolation verification and other technical questions requests may take up to 30 days.

NOTE: INCOMPLETE REQUEST FORMS WILL NOT BE PROCESSED.