

**Frederick County Health Department (FCHD)**  
**Community Cancer Coalition Meeting Minutes**  
**Wednesday, July 24, 2019**

**Attendees:**

Beth Mowrey, FCHD-Cancer Screening Programs	Avani Shah, FCHD-Cancer Screening Programs
Roseann Russo, FCHD-Cancer Screening Programs	Mang Tial, FCHD Community Health Services
Miriam Dobson, FCHD- Cancer Screening Programs	
Frank Blanchard, Frederick National Laboratory for Cancer Research	
Max Cole, Frederick National Laboratory for Cancer Research	

Topic	Discussion/Action Items	Responsible Person(s)
October Coalition meeting	<ul style="list-style-type: none"><li>- Beth announced that the Frederick National Laboratory for Cancer Research will host our next coalition meeting. We will be given tours of the various labs and hear about the innovative cancer research that is being conducted. The meeting is scheduled for Wednesday, October 23<sup>rd</sup> at 8:00am. We will meet at the Lab: 8560 Progress Drive Frederick, MD 21701</li></ul>	Beth Mowrey
Staff Changes	<ul style="list-style-type: none"><li>- Beth announced that Roseann Russo, Nurse Supervisor will retire from the Health Department after 13 years of dedicated service. We will miss her dearly.</li><li>- Mang Tial will be her successor.</li></ul>	Beth Mowrey
Colorectal Cancer Steering Committee update	<ul style="list-style-type: none"><li>- The Steering committee's goal is to raise awareness and increase CRC screening rates in the community.</li><li>- Strategies were discussed to help raise awareness and to educate people in the Frederick County.</li><li>- FMH will soon start distributing FIT kits. The kits will come with detailed instructions in English and Spanish. The FMH Lab will be used to process the kits.</li><li>- </li></ul>	Beth Mowrey
CRC QI Grant	<ul style="list-style-type: none"><li>- Avani is working with Frederick Community Action Agency (FCAA) on a Colorectal Cancer Quality Improvement Grant. The goal of this grant is to increase FCAA referral rates for colorectal screening by 5 % and their CRC screening rates by 2%.</li><li>- Some accomplishments so far: A system for patient reminders and follow-up was created and a monthly report of clinic patients who are 50 years and older but have never had a CRC screening is now being generated.</li></ul>	Avani Shah

	<ul style="list-style-type: none"> <li>- The patients who are eligible for FCHD CRC screening program will be referred using the referral link on the FCHD cancer screening webpage.</li> <li>- CRC education materials have been embedded in FCAA's EHR system. These materials are low literacy, English/Spanish and are from reputable sources.</li> </ul>															
Cancer Prevention Program/Performance Measure Updates	<p><b><u>Clinical Updates:</u></b>  Colorectal, Breast, and Cervical Cancer Screening Programs, FCHD  -Roseann reported on the number of clients that have been served through our cancer screening programs from <b>July 1, 2018 – June 30, 2019.</b></p> <p><b><u>Breast Procedures</u></b>  Total Mammograms: 458  Total Breast Procedures: 1,188  Breast Cancers Diagnosed: 3 (Invasive) 4 (Ductal Carcinoma In Situ) 3 (pending)</p> <p><b><u>Cervical Procedures</u></b>  Total Cervical Procedures: 318  Abnormal Paps: 17 (Atypical Squamous Cells-Undetermined Significance, Low-Grade Squamous Intraepithelial Lesion)  Positive Human Papillomavirus: 1  Cervical Intraepithelial Cells (CIN I): 2  Severe Dysplasia/CINIII: 1</p> <p><b><u>Enrollments</u></b>  Total Enrolled: 59 (Due to a funding reduction, we had to stop new enrollments on 9/19/18 &amp; resumed in mid-April)</p> <table> <tr> <td><b><u>Ethnicity</u></b></td> <td><b><u>Race</u></b></td> </tr> <tr> <td>Hispanic: 388</td> <td>Black: 50</td> </tr> <tr> <td>Non-Hispanic: 85</td> <td>Asian: 10</td> </tr> <tr> <td></td> <td>Caucasian: 260</td> </tr> <tr> <td></td> <td>Other: 146</td> </tr> <tr> <td></td> <td>Pacific Islander: 1</td> </tr> <tr> <td></td> <td>Unknown: 6</td> </tr> </table> <p><b><u>Colorectal cancer</u></b>  - Total # of Colonoscopies: 92- this exceeded our performance measure of 69.  - 29 % of clients were reported to have adenomas, which, if not removed during the colonoscopy screening, could have developed into cancer.  - 27 % of our clients were male and 63 % were female. 80% of clients served were from minority group.</p> <p><b><u>Outreach and Education:</u></b> Avani attended several community events from July 1, 2018 to June 30, 2019.</p> <ul style="list-style-type: none"> <li>- Total number of outreach and education activities: <b>140</b></li> <li>- Total number of participants targeted: <b>51, 242</b></li> </ul>	<b><u>Ethnicity</u></b>	<b><u>Race</u></b>	Hispanic: 388	Black: 50	Non-Hispanic: 85	Asian: 10		Caucasian: 260		Other: 146		Pacific Islander: 1		Unknown: 6	Roseann Russo
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	<ul style="list-style-type: none"> <li>- Total participants signed up: <b>130 people</b></li> </ul> <p>Avani also shared a list of upcoming events:</p> <ul style="list-style-type: none"> <li>- July 27<sup>th</sup>, Community Block Party at First Baptist Church, 12-5pm.</li> <li>- August 6<sup>th</sup>, National Night Out at 100 Hill Street, 6-8pm.</li> <li>- September 17th, Ovarian Cancer Proclamation at Winchester Hall, 10-11am.</li> <li>- October 26<sup>th</sup> - 12th Annual Frederick Community Health Fair at Frederick Fairgrounds, 8-3pm.</li> <li>- Mission of Mercy twice a month</li> </ul>	
Round Robin Updates	<p>Frank: In the Street in Downtown Frederick. 1500 people are expected to come, 11-5pm.</p> <ul style="list-style-type: none"> <li>- Provided more information on the upcoming lab tour.</li> <li>- Tour will focus on nanotech labs, protein production facility and data center.</li> </ul> <p>Cathie: Ovarian Cancer Frederick Walk was successful.</p> <ul style="list-style-type: none"> <li>- 480 walkers participated.</li> <li>- 48 Ovarian Cancer survivors participated.</li> <li>- Hired part time coordinator. Local chapter will have more events in future.</li> </ul> <p>Brian Mattingly: Program Director of the Maryland State Council on Cancer Control shared information with the coalition on the Maryland Cancer Collaborative. The Collaborative is comprised of 5 workgroups: Tobacco Cessation, HPV, Communication, Targeted outreach to high-risk populations, and Cancer survivorship.</p> <ul style="list-style-type: none"> <li>- MCC offers a correspondence membership. Members will receive electronic updates, information on latest research, and various events.</li> <li>- To be an active member of the workgroup one needs to be a part of a work group, and attend meetings and conference calls.</li> </ul>	Coalition members
	<p>Next meeting: <b>Wednesday, October 23, 2019/ 8:00-9:30am</b>  <b>Frederick National Laboratory for Cancer Research located at</b>  <b>Riverside Research Park- 8560 Progress Drive, Frederick, MD 21701</b></p>	