

**BOARD OF HEALTH OF FREDERICK COUNTY
MEETING MINUTES
Wednesday, October 19, 2022**

Dr. Barbara Brookmyer called the meeting to order at 6:00 p.m.

Welcome

Dr. Barbara Brookmyer, Health Officer for Frederick County and Executive Officer of the Board of Health, welcomed everyone to the meeting.

Quorum

Dr. Barbara Brookmyer recognized those present: Council President MC Keegan-Ayer, Council Members Phil Dacey, Jerry Donald, Jessica Fitzwater, Kai Hagen, Steve McKay. County Executive Jan Gardner arrived after roll call.

Absent: Council Vice-President Michael Blue

Additional attendees included Rissah Watkins from Frederick County Health Department.

Review of Frederick County COVID-19 Metrics

Dr. Barbara Brookmyer, Health Officer for Frederick County provided an update on COVID-19 for Frederick County, Maryland. This update included information on "Long COVID". Dr. Brookmyer announced that the COVID-19 Vaccination clinics at 585 Himes Avenue are discontinued and the vaccination efforts will be continued at the health department as well as at select libraries throughout the county.

Presentation of Annual Report Data

Dr. Brookmyer presented program achievements from the Frederick County Health Department FY22 Annual Report.

Old Business

Council President Keegan-Ayer made a motion to approve the minutes as written from 5/23/2022. Council Member McKay seconded the motion. County Executive requested a correction to a typo of her name on the second page. Motion was approved unanimously by those present with that correction.

Vote on Rules of Procedures

Dr. Barbara Brookmyer, Health Officer for Frederick County reviewed the proposed draft rules of procedure. Council President Keegan-Ayer made a motion to approve the proposal and Council Member Fitzwater seconded.

Council President Keegan-Ayer requested changes including capitalizing Executive Officer on both page 2 and page 3 for uniformity. Council Member McKay requested that section 9 should be changed to 13 days notice for proposed amendment just like section 5 (d) when proposing an agenda item.

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Council President Keegan-Ayer amended her motion with the discussed edits and Council Member Fitzwater seconded the motion. The motion carried with 7-0-1, with one absent.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Fitzwater	X		
District 5 – Blue			X
At-large – Dacey	X		
At-large – Hagen	X		
County Executive – Gardner	X		

Upcoming Meetings

- May 2023, date to be determined

Adjourn

The meeting adjourned at 7:30 p.m.

Dr. Barbara Brookmyer, Health Officer
Board of Health