

**BOARD OF HEALTH OF FREDERICK COUNTY**  
**MEETING MINUTES**  
**Thursday, October 12, 2023**

**Agenda Item:** Orientation for Liaisons

**Presenter:** Dr. Barbara Brookmyer

Dr. Brookmyer started the orientation for the new board liaisons at 5:00pm.

The orientation included information about the Frederick County Board of Health, an overview of public health, and the history of public health in Frederick County.

**Board Liaisons**

Name	Present	Absent
Dr. Alison Bomba – Mental health professional	X	
Dr. Diana Castiblanco – Chamber of Commerce member	X*	
Dr. Jennifer Cooper – Nurse	X	
Dr. Sheila Johnson – Science related background	X	
Dr. Rene Najera – Epidemiologist	X	
Dr. Michael Schaden - Veterinarian	X	

\* Arrived after roll call

**Dr. Barbara Brookmyer called the meeting to order at 6:00 p.m.**

**Welcome**

Dr. Barbara Brookmyer, Health Officer for Frederick County and Executive Officer of the Board of Health welcomed everyone to the meeting.

**Quorum**

Dr. Barbara Brookmyer recognized those present:

**Board Members:**

Name	Present	Absent
Dr. Barbara Brookmyer (Health Officer)	X	
Council Member Mason Carter	X	
Council Member Jerry Donald	X	
Council Vice-President Kavonté Duckett	X	
County Executive Jessica Fitzwater	X	
Council Member MC Keegan-Ayer	X	
Council Member Renee Knapp	X	
Council Member Steve McKay	X	
Council President Brad Young	X	

**Board Liaisons**

Name	Present	Absent
Dr. Alison Bomba – Mental health professional	X	
Dr. Diana Castiblanco – Chamber of Commerce member	X	
Dr. Jennifer Cooper – Nurse	X	
Dr. Sheila Johnson – Science related background	X	
Dr. Rene Najera – Epidemiologist	X	
Dr. Michael Schaden - Veterinarian	X	

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**Guests & Staff**

Name	Present	Absent
Rissah Watkins, Frederick County Health Department	X	
Catherine Keller, Frederick County Assistant County Attorney	X	
Ragen Cherney, Frederick County Chief of Staff for County Council	X	

**Agenda Item:** Public Comments

**Presenter:** Dr. Barbara Brookmyer

There were no public comments.

**Agenda Item:** Approval of the minutes: 5/18/2023 & 8/23/2023

**Presenter:** Dr. Barbara Brookmyer

Motion to approve 5/18/2023 & 8/23/2023 meeting minutes as written. Motion passed 9-0

Name	Motion	Second	Yes	No	Abstain	Not Present
Dr. Barbara Brookmyer (Health Officer)			X			
Council Member Mason Carter			X			
Council Member Jerry Donald			X			
Council Vice-President Kavonté Duckett			X			
County Executive Jessica Fitzwater		X	X			
Council Member Renee Knapp			X			
Council Member Steve McKay			X			
Council Member MC Keegan-Ayer			X			
Council President Brad Young	X		X			

**Agenda Item:** Presentation of Highlights from Frederick County Health Department FY23 Annual Report **Presenter:** Dr. Barbara Brookmyer

Dr. Brookmyer presented program highlights from the Frederick County Health Department FY23 Annual Report.

The County Executive recommended to add the mental health/workforce topic to our next meeting.

**Agenda Item:** Old Business

**Presenter:** Dr. Barbara Brookmyer

Orientation for the new board liaisons was completed earlier, prior to this meeting.

**Agenda Item:** New Business

**Presenter:** Dr. Barbara Brookmyer

There was a discussion of different topics that should be included in future meetings.

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**Upcoming Meetings**

- May 2024 – date to be determined.

**Adjourn**

The meeting adjourned at 7:49p.m.

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Barbara Brookmyer, MD, MPH  
Health Officer for Frederick County  
Board of Health Executive Officer and Secretary