

BOARD OF HEALTH OF FREDERICK COUNTY
MEETING MINUTES
Thursday, August 29, 2024

Dr. Barbara Brookmyer called the meeting to order at 6:00 p.m.

Welcome

Dr. Barbara Brookmyer, Health Officer for Frederick County and Executive Officer of the Board of Health welcomed everyone to the meeting.

Quorum

Dr. Barbara Brookmyer recognized those present:

Board Members:

Name	Present	Absent
Dr. Barbara Brookmyer (Health Officer)	X	
Council Member Mason Carter	X	
Council Member Jerry Donald	X	
Council Vice-President Kavonté Duckett	X	
County Executive Jessica Fitzwater	X	
Council Member MC Keegan-Ayer	X	
Council Member Renee Knapp	X	
Council Member Steve McKay		X
Council President Brad Young	X	

Guests & Staff

Name	Present	Absent
Carmen Arias, Frederick County Health Department	X	
Rissah Watkins, Frederick County Health Department	X	
Catherine Keller, Frederick County Assistant County Attorney		X
Ragen Cherney, Frederick County Chief of Staff for County Council	X	

Agenda Item: Public Comments

Presenter: Dr. Barbara Brookmyer

There were no public comments.

Agenda Item: Discussion of Recommended Appointments
of Liaisons to the Board of Health

Presenter: Dr. Barbara Brookmyer

Dr. Brookmyer went over the recruitment and selection process for the two liaison positions whose terms were ending this year, a nurse and a person with science related background.

The following applicants were introduced and recommended to the board members:

1. Nurse – Dr. Jennifer Cooper
2. Science related background – Dr. Scott Stanley

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Agenda Item: Confirmation of Recommended Appointments
of Liaisons to the Board of Health

Presenter: Dr. Barbara Brookmyer

Motion to approve Nurse position – Dr. Jennifer Cooper
Motion passed 8-0-1

Name	Motion	Second	Yes	No	Abstain	Not Present
Dr. Barbara Brookmyer (Health Officer)			X			
Council Member Mason Carter			X			
Council Member Jerry Donald		X	X			
Council Vice-President Kavonté Duckett			X			
County Executive Jessica Fitzwater			X			
Council Member MC Keegan-Ayer	X		X			
Council Member Renee Knapp			X			
Council Member Steve McKay						X
Council President Brad Young			X			

Motion to approve person with a science related background position - Dr. Scott Stanley
Motion passed 8-0-1

Name	Motion	Second	Yes	No	Abstain	Not Present
Dr. Barbara Brookmyer (Health Officer)			X			
Council Member Mason Carter			X			
Council Member Jerry Donald		X	X			
Council Vice-President Kavonté Duckett			X			
County Executive Jessica Fitzwater			X			
Council Member MC Keegan-Ayer	X		X			
Council Member Renee Knapp			X			
Council Member Steve McKay						X
Council President Brad Young			X			

The confirmed liaisons had the chance to introduce themselves and share their professional background with the board members.

Upcoming Meetings

- October 30, 2024 – 6:00pm
Agenda will include:
 - Upcoming upper respiratory virus season
 - School Health Services

Adjourn

The meeting adjourned at 6:25 p.m.

Barbara Brookmyer, MD, MPH
Health Officer for Frederick County
Board of Health Executive Officer and Secretary