

**BOARD OF HEALTH OF FREDERICK COUNTY**  
**MEETING MINUTES**  
**Thursday, May 15, 2025**

**Dr. Barbara Brookmyer called the meeting to order at 6:00 p.m.**

**Welcome**

Dr. Barbara Brookmyer, Health Officer for Frederick County and Executive Officer of the Board of Health welcomed everyone to the meeting.

**Quorum**

Dr. Barbara Brookmyer recognized those present:

**Board Members:**

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Dr. Barbara Brookmyer (Health Officer)	X	
Council Member Mason Carter		X
Council Member Jerry Donald	X	
Council Vice-President Kavonté Duckett	X	
County Executive Jessica Fitzwater		X
Council Member MC Keegan-Ayer	X	
Council Member Renee Knapp	X	
Council Member Steve McKay		X
Council President Brad Young	X	

**Board Liaisons**

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Dr. Alison Bomba – Mental health professional	X	
Dr. Diana Castiblanco – Chamber of Commerce member	X	
Dr. Jennifer Cooper – Nurse	X	
Dr. Scott Stanley – Science related background		X
Dr. Rene Najera – Epidemiologist	X	
Dr. Michael Schaden - Veterinarian	X	

\*Attended virtually

**Guests & Staff**

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Carmen Arias, Frederick County Health Department	X	
Ragen Cherney, Frederick County Chief of Staff for County Council	X	
Dr. Miriam Dobson, Frederick County Health Department	X	
Barry Glotfelty, Frederick County Health Department	X	
Danielle Haskin, Frederick County Health Department	X	
Catherine Keller, Frederick County Assistant County Attorney	X	
Rissah Watkins, Frederick County Health Department	X	

**Agenda Item:** Public Comments

**Presenter:** Dr. Barbara Brookmyer

There were no public comments.

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**Agenda Item:** Approval of the minutes: 10/30/2025

**Presenter:** Dr. Barbara Brookmyer

Motion to approve 10/30/2025 meeting minutes as written. Motion passed 6 – 0 – 3

Name	Motion	Second	Yes	No	Abstain	Not Present
Dr. Barbara Brookmyer (Health Officer)			X			
Council Member Mason Carter						X
Council Member Jerry Donald			X			
Council Vice-President Kavonté Duckett		X	X			
County Executive Jessica Fitzwater						X
Council Member MC Keegan-Ayer			X			
Council Member Renee Knapp			X			
Council Member Steve McKay						X
Council President Brad Young	X		X			

**Agenda Item:** Updates from the Health Department

Maternal and Infant Health in Frederick County

**Presenter:** Dr. Miriam Dobson and  
Danielle Haskin

Dr. Miriam Dobson, Director of the Community Health Services division at the Frederick County Health Department and Danielle Haskin, Director of the Equity Office at the Health Department, gave an overview on maternal and infant health. They focused on maternal health disparities and the work that is being done in Frederick County to address these disparities through various initiatives.

New Community Health Needs Assessment Cycle

**Presenter:** Rissah Watkins

Rissah Watkins, Director of the Office of Planning, Assessment and Communication for the Frederick County Health Department provided an update on the current Community Health Needs Assessment. Ms. Watkins reported that this process started back in December of 2023 and the draft report was made available for public comments in March of this year; the final version was just finalized last week, and it is now available. Ms. Watkins shared that the priorities for the 2025-2028 cycle have been identified, and she encourages the community to get involved.

Brief report on the Maryland Commission on Public Health

**Presenter:** Dr. Barbara Brookmyer

Dr. Barbara Brookmyer gave an update on the Maryland Commission on Public Health and sharing once again the assessment framework and timeline. Dr. Brookmyer shared that the recommendations from the commission will be finalized in June and will go to public comment. The report will be finalized in September, it will then be submitted to the general assembly.

Current Topics

**Presenter:** Dr. Barbara Brookmyer  
and Rissah Watkins

- Impact of Federal Budget Cuts

Dr. Brookmyer reported that at this time the programs within the health department affected at this are the Equity Office and Behavioral Health Services as many of the grants available for these programs will be cut in July. She also shared that it is still unknown how it will affect the health department as a whole as more reductions are expected.

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- Program Changes:  
Dr. Brookmyer shared that the Frederick County Health Department Mental Health Services Clinic is Closing effective August 1, 2025; all clients have been notified and provided a list of providers in the community and their therapists will help their clients get connected to care.
- Rissah Watkins gave a brief report on the following topics:
  - Influenza-Like Illness
    - Activity level is low, as expected for this time of year
  - Highly Pathogenic Avian Influenza (HPAI)
    - No person-to-person spread
    - The current public health risk is low
    - No cases identified in dairy herds in MD
  - Measles
    - Maryland – 3 cases in 2025 all international travel-related.
  - Narcan/Naloxone
    - Available in various locations throughout the county
    - Training is also available
  - Health Hearts Blood Pressure Monitoring Class
    - Class started in May – available in Spanish as well
  - Doula Workshop
    - Training workshops being offered to the community by the health department's Maternal Child Health Program
  - Rabies Vaccination Clinic
    - The next clinic is scheduled for Sunday, June 29 from 2-4:30pm at Thurmont Community Park (19 Frederick Road, Thurmont, MD 21788)
  - Remembering Love & Restoring Hope
    - All who have lost loved ones to overdose are invited to participate in an event to honor those lives lost, this event is scheduled for August 27, 2025, at 7:00pm

**Agenda Item:** Old Business

**Presenter:** Dr. Barbara Brookmyer

Update on Liaison terms that are ending and applications for new positions: Chamber of Commerce member and Mental Health Professional.

Proposed Timeline for Recruitment and Selection:

- May 19 - Announce the recruitment, media release, BoH webpage, e-mail, social media
- June 20 - Due date for submission of applications
- June-July - Review of applications
- July 30 - Meeting for BoH members to vote on recommended applicants (As per discussion this meeting was changed to July 21, 2025)

**Agenda Item:** New Business

**Presenter:** Barry Glotfelty

Environmental Health Cost of Service Adjustment

Barry Glotfelty, Director of Environmental Health Services division at the Frederick County Health Department, gave an overview of the increased expenses within their division since the last fee adjustment back in 2009. Mr. Glotfelty is proposing a new cost of service adjustment; the list of new fees was provided to the board members, and it is available to the public on the Board of Health website. There will be a public hearing on July 30, after which the Board of Health members will vote on it.

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**Upcoming Meetings**

- July 21, 2025 – Confirmation of Liaisons for 2 categories with terms expiring June 2025 & public hearing on proposed fee schedule for environmental health services.
- October 22, 2025

**Adjourn**

The meeting adjourned at 8:07p.m.

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Barbara Brookmyer, MD, MPH  
Health Officer for Frederick County  
Board of Health Executive Officer and Secretary