

**BOARD OF HEALTH OF FREDERICK COUNTY**  
**MEETING MINUTES - DRAFT**  
**Monday, May 23, 2022**

Dr. Barbara Brookmyer called the meeting to order at 6:03 p.m.

**Welcome**

Dr. Barbara Brookmyer, Health Officer for Frederick County and Executive Officer of the Board of Health, welcomed everyone to the meeting.

**Quorum**

Dr. Barbara Brookmyer recognized those present: County Executive Jan Gardner, Council President MC Keegan-Ayer, Council Vice-President Michael Blue, Council Members Phil Dacey, Jerry Donald, Kai Hagen, Steve McKay. Council Member Jessica Fitzwater arrived after roll call.

Additional attendees included Rissah Watkins from Frederick County Health Department.

**Review of Frederick County COVID-19 Metrics**

Dr. Barbara Brookmyer, Health Officer for Frederick County provided an update on COVID-19 for Frederick County, Maryland. This update also included an update prepared by Frederick Health to provide additional perspective of the hospital situation.

**Presentation of County Health Data**

Rissah Watkins from the Frederick County Health Department reviewed the 2022 Community Needs Assessment which was coordinated by the Frederick County Health Care Coalition, and sponsored by the Frederick County Health Department (FCHD) and Frederick Health. Ms. Watkins gave an overview of the process and its findings.

Dr. Brookmyer announced the opening of the Health Department's Equity Office in June 2022. This will be an extension site of the Frederick County Health Department. This used to be the successful FCHD Hillcrest testing site. Dr. Brookmyer also pointed out that in addition to health department services being offered at this site, other county agencies have been invited and the Senior Services Division is one of the agencies that will be providing some services at this location.

**Old Business**

Council President Keegan-Ayer made a motion to approve the minutes as written from [3/3/2022](#). Council Member Fitzwater seconded the motion. Motion was approved unanimously.

**Review and Discussion of the Board Policies and Procedures**

The board members reviewed the proposed draft rules of procedure, and it was determined that some changes were needed. A revised copy of the Rules of Procedure will be sent to the board members to review and will be voted on in the October meeting.

**BOARD OF HEALTH OF FREDERICK COUNTY**  
**MEETING MINUTES - DRAFT**  
**Monday, May 23, 2022**

**Upcoming Meetings**

- October 2022, date to be determined
- Next meeting will be focused on the Frederick County Health Department Annual Report and will include a vote on the Rules of Procedure as revised during the 5/23/2022 meeting
- County Executive Jan Garner suggested information on “Long COVID” to be included in the next meeting

**Adjourn**

The meeting adjourned at 8:18 p.m.

---

Dr. Barbara Brookmyer, Health Officer  
Board of Health