

**BOARD OF HEALTH OF FREDERICK COUNTY**  
**MEETING MINUTES - DRAFT**  
**Wednesday, October 19, 2022**

Dr. Barbara Brookmyer called the meeting to order at 6:00 p.m.

**Welcome**

Dr. Barbara Brookmyer, Health Officer for Frederick County and Executive Officer of the Board of Health, welcomed everyone to the meeting.

**Quorum**

Dr. Barbara Brookmyer recognized those present: Council President MC Keegan-Ayer, Council Members Phil Dacey, Jerry Donald, Jessica Fitzwater, Kai Hagen, Steve McKay. County Executive Jan Gardner arrived after roll call.

Absent: Council Vice-President Michael Blue

Additional attendees included Rissah Watkins from Frederick County Health Department.

**Review of Frederick County COVID-19 Metrics**

Dr. Barbara Brookmyer, Health Officer for Frederick County provided an update on COVID-19 for Frederick County, Maryland. This update included information on "Long COVID". Dr. Brookmyer announced that the COVID-19 Vaccination clinics at 585 Himes Avenue are discontinued and the vaccination efforts will be continued at the health department as well as at select libraries throughout the county.

**Presentation of Annual Report Data**

Dr. Brookmyer presented program achievements from the Frederick County Health Department FY22 Annual Report.

**Old Business**

Council President Keegan-Ayer made a motion to approve the minutes as written from [5/23/2022](#). Council Member McKay seconded the motion. County Executive requested a correction to a typo of her name on the second page. Motion was approved unanimously by those present with that correction.

**Vote on Rules of Procedures**

Dr. Barbara Brookmyer, Health Officer for Frederick County reviewed the proposed draft rules of procedure. Council President Keegan-Ayer made a motion to approve the proposal and Council Member Fitzwater seconded.

Council President Keegan-Ayer requested changes including capitalizing Executive Officer on both page 2 and page 3 for uniformity. Council Member McKay requested that section 9 should be changed to 13 days notice for proposed amendment just like section 5 (d) when proposing an agenda item.

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Council President Keegan-Ayer amended her motion with the discussed edits and Council Member Fitzwater seconded the motion. The motion carried with 7-0-1, with one absent.

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 3 – Keegan-Ayer	X		
District 4 – Fitzwater	X		
District 5 – Blue			X
At-large – Dacey	X		
At-large – Hagen	X		
County Executive – Gardner	X		

**Upcoming Meetings**

- May 2023, date to be determined

**Adjourn**

The meeting adjourned at 7:30 p.m.

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Dr. Barbara Brookmyer, Health Officer  
Board of Health