



Public Health
Prevent. Promote. Protect.
Frederick County Health Department

**Frederick County Health Department - Environmental Health Services
Food Control Office – Plan Review Submission Form**

350 Monetvue Lane, Frederick, MD 21702

Ph 301-600-2542 · Fax 301-600-3180

FoodControl@FrederickCountyMD.gov

Health.FrederickCountyMD.gov/Food

Project Information

Project Name:

Project Address:

Scope/Description:

Project Description:

- New Construction
 - Remodel/Existing Space
 - Equipment Changes Only
 - HACCP Update
 - Transfer Ownership Only*
- *No Changes To Facility*

Facility Type:

- Restaurant
- Grocery
- Cafeteria
- School
- Tasting Room
- Mobile Unit
- Catering
- Full-Service
- Delivery Only
- Other:

Check All That Apply:

- Liquor License Onsite
 - Full Beer/Wine Only
- Outdoor Dining Onsite
 - Dogs Permitted on Patio
- Wholesale/Distribution

Will 2 or more facilities be built from this plan in MD? Yes No

Ph: 410-767-8400

If yes, submit plans to MDH's Office of Facility & Process Review.

<http://ideha.dhmdh.maryland.gov>

Site Information

Water Supply: Public Private (Well)

Sewage Disposal System: Public Private (Septic)

Contact Information

Name:

Company:

Address:

Position:

- Owner
- Architect
- Contractor/G.C.
- Expediter
- HACCP Coordinator

Phone:

Email:

Additional Contact:

The Following Must Be Provided. Incomplete Submittals Will Delay Your Review.

1 set drawings (full set), site and facility layout

- Plumbing diagram
- Finish schedule/Materials Used
- Equipment schedule
- Exhaust hood drawings/calculations
- Reflected ceiling plan/lighting schedule
- Electrical plan

Equipment specification sheets (numbered to correspond to list/plan)

- Menu (complete)
- HACCP Plan (\$75.00 Review Fee)

**Additional information may be required upon review.*

Payment (Submit with Application) Plan Review Fee: \$100.00. Make check or money order payable to Frederick County Health Department. VISA, MasterCard, and Cash payments accepted **in office only**.

Applicant Signature:

Date: